

Software Intern

January 2, 2019

AndyMark, Inc.

Position: Software Intern

Reports To: Director of Engineering

Job Summary and Key Objectives: Help maintain and debug operation software, as well as help maintain and upgrade IT equipment.

Key Responsibilities and Tasks:

- Helps in maintaining current Operation Software
- Will analyze current data flow and help in recommending upgrades to improve business performance and decrease errors
- Work with employees with Level 1 IT issues and identify solutions to minimize these issues
- Work with Director of Engineering to maintain current IT equipment and update as needed.
- Assist with testing prototype electronic and software solutions.
- Assist with operations software demands and projects in coordination with other engineering staff.
- Provide service and support to customers

Preferred Qualifications and Education:

- Should have Ruby, Ruby on Rails, Javascript, .NET, C#, and/or SQL experience
- Must be in a technical degree with a focus on software usage or development, or equivalent experience
- Must have the ability to work on multiple projects within the same day
- Must have the ability to follow directions, and work independently

NOTE: The responsibilities and tasks outlined in this document are not exhaustive and may change as determined by the needs of the company.